



Title IX

Faculty/Staff

Requests for Informal Resolution to Complaint

I _____ filed a Title IX complaint with the Office of Title IX Compliance on _____ (date).

I request an informal resolution of the complaint. This request is not due to any duress or fear of retaliation. I understand that I may withdraw my request for informal resolution at any time. If my request is withdrawn, the formal investigation and resolution process will re-initiate.

Additional comments:

Signature of the Faculty/Staff

Date

Signature of the Title IX Coordinator/Deputy Title IX Coordinator

Date