



Enrollment Services

Records Request

This form may be used to request official transcripts from your high school and from each postsecondary institution attended.

Please request that your current name and social security number be added to the transcript. All transcripts become the property of North Florida Community College and will not be released to another institution.

Completers of high school by GED must provide an official copy of the test scores and/or the state issued GED certificate.

Student Information:

Name: _____

Previous Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Telephone: _____

Day/Evening: _____

Social Security Number: _____

Date of Birth: _____

Name of High School or Postsecondary Institution

Address

City

State

Zip Code

Please send the record(s) checked to:

Final high school transcript

Postsecondary transcript

Test scores

Other: _____

ADMISSIONS

North Florida Community College

325 NW Turner Davis Drive

Madison, FL. 32340-1610

Signature: _____ Date: _____

Revised: 11/7/2007

325 NW Turner Davis Drive

Madison, Florida 32340

Telephone: 850-973-1622

FAX: 850-973-1697

www.nfcc.edu